

***(\*) Please complete and submit the form to Vice President Administration at*** ***su\_vpadmin@stu.ca******.***

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| **Name:**  |
| **Email:**  | **Course/Event:** |
| **E-Transfer:** | **Date:** |
| **Amount requested:** | **Overall cost:** |
| **Please describe the reason you seek funding:** |
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| **Please describe any other sources of funding, including fundraising and funding from the university or departments within it:** |
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| **Please specify the time, date, and location of this event:** |
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| **Is there anything else that you would like the committee to know about this project?** |
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| **Please use this space to provide us with a break-down of your expected costs. Try to be as specific as possible.** |
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| **Total:** |  |
| **Per: Vice President Administration**  | **Approved/ Denied** |